



# Pilgrims School

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Swimming Pool

Normal Operating Procedure

March 2023

Next review date: March 2024



## NORMAL OPERATING PROCEDURES

1. All staff must read and follow the Swimming Pool Policy. In addition, the following guidelines must also be adhered to:
2. All children from Kindergarten to Year 2 attend swimming lessons as part of their weekly timetabled curriculum. The number and length of lesson will be determined by the head / Deputy Head at the start of the year. Kindergarten will start to swim after the October half term.
3. Children may wear their own goggles during swimming lesson, however parents must check alterations and sizing before their lesson.
4. Children may be excused if they have the following:  
An ear infection – children may wear soft silicone ear plugs (seek advice if necessary from your line manager and swimming teacher)  
A broken limb  
An open wound  
A note from the child's doctor
5. If a child is suffering from any form of diagnosed skin condition they may wear a long or short sleeved cotton t-shirt to swim in. This must be at the discretion of the swimming teacher.
6. Anyone suffering from verrucae must wear a sock. These can either be plastic or cotton. Parent must ensure one is in their child's swimming bag if they do not then one will be provided by the swimming teacher.
7. In any of the above instances the class teacher / room leader must inform the swimming teacher.
8. If a child or staff member has suffered from any diarrhoea or sickness they should not be in school until they have been symptom free for at least 48 hours and not swim for an addition 12 days.
9. Those children who are unable to swim for any of the above reasons should either observe the swimming lesson from the pool side bench and where the swimming teacher feels it is necessary wear a tummy band or join another appropriate class or room as per the Swimming Pool Normal Operating Procedures. These arrangements will be made based on each individual case depending on the needs of the child.
10. All children must wear school armbands and/or tummy bands as instructed by the swimming teacher.

**Glen Gray**

Deputy Estates & Property Manager